



**Horton Plaza Theatres FOUNDATION**  
Nurturing Arts and Culture

HORTON PLAZA THEATRES FOUNDATION  
**MINUTES OF ANNUAL BOARD OF DIRECTORS MEETING**  
June 11, 2024

**Item #1: Call to order:** 3:00 p.m. by President Suzanne Varco at 324 Horton Plaza, San Diego CA 92101

**Item #2: Roll Call**

Board Members Present: President Suzanne Varco, Vice President Jennifer Gattey, Secretary D. Candis Paule, Director Christie Kong, Director Leo Divinsky, Director Jimmy Parker

Executive Director: Sandra L. Simmons

Excused: Treasurer Patrick Stewart, Director Jay Henslee, Director George Montoya

Invited Guest: Gary Bosse, Civic San Diego, Victoria Plettner-Saunders

**Item #3: Non-Agenda Public Comment**

None

**Item #4: Executive Director Report**

Ms. Simmons reported on noteworthy activities from the Executive Director's Report issued on June 4, 2024.

**CONSENT AGENDA**

**Item #5: Acceptance of Horton Plaza Theatres Foundation's Unaudited Financial Statements as of March 31, 2024 and April 30, 2024.**

Motion: Director Divinsky moved and Vice President Gattey seconded the motion to accept the unaudited Financial Statements of Horton Plaza Theatres Foundation as of March 31, 2024 and April 30, 2024.

Vote: Varco, Gattey, Paule, Kong, Divinsky, Parker "Aye." **The motion passed.**

## **REGULAR AGENDA**

### **Item #6: Review and Discuss Future Lyceum Use and Operation Options**

Motion: Director Parker moved and Secretary Paule seconded the motion to approve the Request for Proposal for Theatre Operation and Program Management Services for the Lyceum Theatres after Ad Hoc Committee incorporates changes submitted by board members.

Vote: Varco, Gattey, Paule, Kong, Divinsky, Parker “Aye.” **The motion passed.**

### **Item #7: Approval of Horton Plaza Theatres Foundation’s March 26, 2024 Board of Directors Meeting Minutes**

Motion: Vice President Gattey moved and Director Divinsky seconded the motion to approve Horton Plaza Theatres Foundation’s March 26, 2024 Board of Directors Meeting Minutes.

Vote: Varco, Gattey, Paule, Kong, Divinsky, Parker “Aye.” **The motion passed.**

### **Item #8: Approval of Horton Plaza Theatres Foundation’s Fiscal Year 2025 City Allocation and Operating Budgets**

Motion: Director Divinsky moved and Director Kong seconded the motion to approve the Fiscal Year 2025 City Allocation and Operating Budgets.

Vote: Varco, Gattey, Paule, Kong, Divinsky, Parker “Aye.” **The motion passed.**

### **Item #9: Approval of Horton Plaza Theatres Foundation’s Fiscal Year 2025 Goals and Objectives**

Motion: President Varco moved and Vice President Gattey seconded the motion to support the Scope of Services for Fiscal Year 2025 and adopt Resolution #2024-2 with the following change to 2.a.: To prepare and circulate a Request for Proposal to engage an outside entity to provide daily operational and facility management activities by end of Q1 to ensure a path to a fully utilized facility upon opening post renovation by end of Q2.

Vote: Varco, Gattey, Paule, Kong, Divinsky, Parker “Aye.” **The motion passed.**

### **Item #10: Election of Officers for Horton Plaza Theatres Foundation for Fiscal Year 2025**

Motion: Director Divinsky moved and Director Parker seconded the motion to elect the Fiscal Year 2025 Board Officers and adopt Resolution #2024-3.

Vote: Varco, Gattey, Paule, Kong, Divinsky, Parker “Aye.” **The motion passed.**

**Item #11: Acceptance of Board of Directors Calendar for Fiscal Year 2025**

Motion: Secretary Paule moved and Vice President Gattey seconded the motion to accept the Fiscal Year 2025 Board of Directors Calendar.

Vote: Varco, Gattey, Paule, Kong, Divinsky, Parker “Aye.” **The motion passed.**

**Item #12: Appointment of Corporate Committees for Fiscal Year 2025**

Motion: President Varco moved and Vice President Gattey seconded the motion to appoint an Executive Committee and a Finance/Audit Committee for Fiscal Year 2025.

Vote: Varco, Gattey, Paule, Kong, Divinsky, Parker “Aye.” **The motion passed.**

**ORAL UPDATES**

**Item #13: Year-End Budget Information**

Ms. Simmons presented the anticipated year-end budget information.

**Item 14: Civic San Diego Report**

Mr. Bosse reported completion of the main stage renovation is anticipated for August 16 and black box on September 4.

**Item #15: Commission for Arts & Culture Report**

None

**Item #16: Stockdale Report**

None

**Item #17: President’s Report**

None

**Item #18: Board Member Comment**

No comment

ADJOURNMENT: 4:35 p.m.