



Horton Plaza Theatres **FOUNDATION**

Nurturing Arts and Culture

ITEM #4

**MINUTES
HORTON PLAZA THEATRES FOUNDATION
FINANCE COMMITTEE MEETING
OF
TUESDAY, JANUARY 20, 2026**

Item #1 **Call to Order**

Chair Patrick Stewart called the Horton Plaza Theatres Foundation Finance Committee Meeting to order at 3:01 p.m.

Item #2 **Roll Call**

PRESENT: Chair Patrick Stewart, and Directors Jennifer Gattey and Jay L. Henslee

Item #3 **Non-Agenda Public Comment**

None.

CONSENT AGENDA

Item #4 **Approval of Horton Plaza Theatre Foundation's Finance Committee Meeting Minutes of November 18, 2025**

COMMITTEE ACTION: Motion by Director Jennifer Gattey and seconded by Director Jay L. Henslee that the Horton Plaza Theatres Foundation (HPTF) Finance Committee approves the Finance Committee meeting minutes of November 18, 2025.

Passed by the following vote (3-0):

Aye: Chair Patrick Stewart and Directors Jennifer Gattey, and Jay L. Henslee

Naye: None

Abstain: None

Recusal: None.

REGULAR AGENDA

Item #5 Recommended Acceptance of Horton Plaza Theatres Foundation's Unaudited Statement of Financial Position, Statement of Activities, Budget to Actual as of October 31, 2025, and November 30, 2025

Civic Communities Accountant Elias Ramirez presented the item and explained that the elevated chilled water payment for September 2025 reflected two months of billing, noting that the December invoice showed a reduction. Mr. Ramirez also reported receiving a payment of \$4,200 from DCJ Lighting for the purchase of lighting equipment

In response to an inquiry from Director Stewart, Mr. Ramirez indicated that the City contract was currently under review. Civic Communities Vice President, Community Development Jeff Zinner added that the contract was close to finalization a few weeks prior, but no updates have been provided.

Civic Communities Executive Vice President Engineering & Construction Daniel Kay provided an update on the utilities consumption cost-efficiency measures, noting that staff will present further details at a future meeting. Mr. Kay also addressed the leaks in the black box and reported that the project has been completed, with the workmanship warranty scheduled to expire in July.

COMMITTEE ACTION: Motion by Director Jay Henslee and seconded by Director Jennifer Gattey that the HPTF Finance Committee accepts the HPTF Unaudited Statement of Financial Position, Statement of Activities, Budget to Actual as of October 31, 2025, and November 30, 2025.

Passed by the following vote (3-0):

Aye: Chair Patrick Stewart and Directors Jennifer Gattey, and Jay L. Henslee
Naye: None
Abstain: None
Recusal: None.

URGENT NON-AGENDA ITEMS ~ Director Jennifer Gattey inquired about the HPTF bank accounts. Civic Communities Assistant Property & Project Manager Betty Migliaccio responded to her inquiry.

ADJOURNMENT ~ The meeting adjourned at 3:17 p.m.