



Horton Plaza Theatres FOUNDATION
Nurturing Arts and Culture

ITEM #5

MINUTES

**HORTON PLAZA THEATRES FOUNDATION
BOARD OF DIRECTORS
MEETING OF
TUESDAY, OCTOBER 28, 2025**

Item #1 **Call to Order**

President Suzanne Varco called the regular Board of Directors Meeting of the Horton Plaza Theatres Foundation (HPTF) to order at 3:07 p.m.

Item #2 **Roll Call**

PRESENT: President Suzanne Varco, Vice President Jennifer Gattey, Secretary D. Candis Paule, Treasurer Patrick Stewart, and Directors George Montoya, Rachelle Martini, and Megan Faircloth

EXCUSED: Director Jay Henslee

Item #3 **Non-Agenda Public Comment**

President Suzanne Varco asked if any members of the public were online and wished to provide comment. Kristyn Jacobson and Judith Barkett of VenueTech indicated they were present for questions. President Varco then introduced the new Board members, Rachelle Martini and Megan Faircloth of Cushman & Wakefield.

Item #4 **Executive Director Report**

Civic Communities Vice President of Community Development Jeff Zinner reported that staff met with VenueTech, Siemens, and BarCloud and discussed the BarCloud Agreement. He explained that BarCloud was an inventory management system that could be highly effective if properly utilized. Mr. Zinner also noted ongoing concerns with utility costs and stated that Civic Communities Executive Vice President of Engineering & Construction Daniel Kay, would be entering into a contract to engage a consultant to evaluate those costs.

Mr. Kay reported continued progress on the inventory efforts noting that BarCloud is currently under contract through June 2026 and that staff would continue evaluating its database software for future use with an update to be provided at a future Board meeting. He added that a contract to assess utilities consumption costs was under negotiation. Mr. Kay further noted that VenueTech's onboarding process is expected to take approximately 18 months and that a schedule from the landlord would be needed soon. Judy Barkett of VenueTech added that a 12-to-18-month timeline is ideal.

Secretary D. Candis Paule noted that once the Lyceum Theatre ("Lyceum") reopened, she would like to resume discussions regarding the Theatre box office and the ticket center in Horton Plaza Park.

CONSENT AGENDA

Item #5 **Approval of Horton Plaza Theatres Foundation's September 12, 2025 Annual Board of Directors Meeting Minutes**

Item #6 **Appointment of Jay Henslee to Horton Plaza Theatres Foundation's Finance Committee**

Item #7 **Horton Plaza Theatres Foundation's Unaudited Financial Statements for the Periods Ending July 31, 2025, and August 31, 2025**

BOARD ACTION: Motion by Treasurer Stewart and seconded by Vice President Gattey that the HPTF Board of Directors ("Board") approves:

Item #5 – Horton Plaza Theatres Foundation's September 12, 2025, Annual Board of Directors Meeting Minutes

Item #6 – Appointment of Jay Henslee to Horton Plaza Theatres Foundation's Finance Committee

Item #7 – Horton Plaza Theatres Foundation's Unaudited Financial Statements for the Period Ending July 31, 2025 and August 31, 2025

Passed by the following vote (5-0):

Aye: President Suzanne Varco, Vice President Jennifer Gattey,
 Secretary D. Candis Paule, Treasurer Patrick Stewart, and
 Director George Montoya

Abstain: None

Recusal: None

REGULAR AGENDA

Item #8 **Proposed Amendment to Fiscal Year 2026 Operating Budget**

Civic Communities Accounting Manager Diane Ferris explained that the amendment will add an additional \$25,000 to the budget, resulting in a reduced amount required from the reserves account.

BOARD ACTION: Motion by Secretary Paule and seconded by Director Montoya that the HPTF Board approves the Proposed Amendment to Fiscal Year 2026 Operating Budget.

Passed by the following vote (5-0):

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| Aye: | President Suzanne Varco, Vice President Jennifer Gattey, Secretary D. Candis Paule, Treasurer Patrick Stewart, and Director George Montoya |
| Naye: | None |
| Abstain: | None |
| Recusal: | None |

ORAL UPDATES

Item #9 **Civic San Diego Report**

Civic Communities Executive Vice President of Engineering & Construction Daniel Kay reported that MA Engineers will conduct utilities consumption testing to help improve the building's operational efficiency, with the work funded through the ROPS budget. Mr. Kay added that an update will be provided at a future Board meeting.

Item #10 **Commission for Arts & Culture Cultural Affairs Report**

City of San Diego Cultural Affairs Chief of Civic Arts Strategies Christine Jones, reported that Rachel Laing has been appointed to fill Jonathon Glus' role, and that one of them will attend future meetings. Ms. Jones also noted that City staff will work to expedite the budget amendment and reported that the State of California has released a Creative Economy Initiative that aligns with the City's Cultural Plan, with additional information available on the California Arts Council website.

Item #11 **Owner/Landlord's Report**

Cushman & Wakefield Associate Director of Asset Services Rachelle Martini indicated that the construction phase will begin soon, with a detailed plan to follow. She added that Sterling will serve as the construction management group. Additional information will be provided at the next meeting.

Item #12 **President's Report**

None.

Item #13 **Board Member Comment**

None.

URGENT NON-AGENDA ITEMS ~ None.

ADJOURNMENT ~ The meeting adjourned at 3:30 p.m.